



Application Form 2009-2010

# Senior College DúnLaoghaire

COLLEGE OF FURTHER EDUCATION

In 2010 becoming

## BLACKROCK INSTITUTE OF FURTHER EDUCATION



### THE APPLICATION PROCESS

1. Complete this form and return to the Admissions Office, Senior College Dún Laoghaire, Eblana Avenue, Dún Laoghaire, Dublin.
2. Return with:
  - €40 deposit, payable to SCD and crossed (by cheque, postal order, money order or bank draft). Cash will not be accepted by mail and will be returned at no liability to the College. **The deposit is only refunded if a place is not offered.**
  - 2 passport photographs attached as indicated and signed on the reverse.
  - Copies of relevant educational certification. If awaiting results, certification will be required later.

**This application cannot be processed until all the required items are submitted.**
3. Places are offered on a first come basis once entry requirements are met. Offers are made on the assumption that entry requirements will be met.
4. Where there are more applicants than places on a course, a waiting list will be formed.
5. Applicants will have an advisory meeting to offer guidance and to ensure course suitability.
6. Applicants are advised that any offer of a place is conditional on the College receiving approval and funding, which is subject to review at all times, from the Department of Education and Science. Course content is also reviewed on an ongoing basis and this coupled with changes in resourcing may result in course modification.
7. When an application is processed, a receipt will be issued with details of the course registration meeting which will take place in late August or early September. Applicants who cannot attend this meeting should make an alternative arrangement in writing. Failure to do this may result in the place being offered to another applicant.
8. If you have any questions about completing this form, or require assistance, please contact the College Admissions Office.



# Senior College Dún Laoghaire

COLLEGE OF FURTHER EDUCATION

Two  
Passport-size  
Photographs  
and  
€40  
Deposit

**PLEASE COMPLETE IN BLOCK CAPITALS**

**PERSONAL DETAILS**

Last Name ..... First Name .....

Local Address ..... Phone Number .....

..... Mobile Number .....

..... E-mail .....

Contact name and number in case of emergency: Name ..... Tel No.: .....

**COURSE DETAILS**

**First Choice Course** (See Prospectus)

Title ..... Year ..... Code .....

**Second Choice Course** (See Prospectus)

Title ..... Year ..... Code .....

Home Address (if different from above)

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.....

Second Level school last attended

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.....

**PPSN (Personal Public Service Number)**

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d d m m y y

Date of Birth

Age at last birthday ..... Gender .....

Country of birth .....

Nationality .....

Number of years in Second Level education

Name of Guidance Counsellor

.....

Please notify SCD if any of the above details change.

**SECOND LEVEL EDUCATION – LEAVING CERTIFICATE – YEAR COMPLETED**

Enter grades (e.g. D1, C1, B2 etc.) achieved, or tick (✓) subjects to be taken.

Leaving Certificate								Leaving Certificate Applied
	High	Ord.	Alt.		High	Ord.	Alt.	Please attach copy of credits awarded or a copy of the final results of the LCA if available.
Irish				Business				
English				Accounting				
Maths				Economics				
French				Biology				
History				Other(s)				
Geography								
Art								

**FURTHER AND HIGHER EDUCATION (IF APPLICABLE)**

Starting with the most recent, list details of Further/Higher Education.

**Note:** Photocopies of qualifications and transcripts of results *must* be attached. Originals may be required later.

Dates (From/To)	College/University	Qualification Title & Result	Awarding Body
Final Year Subjects and Grades		First Year Subjects and Grades	
Dates (From/To)	College/University	Qualification Title & Result	Awarding Body
Final Year Subjects and Grades		First Year Subjects and Grades	







**SENIOR COLLEGE  
DÚN LAOGHAIRE**  
COLLEGE OF  
FURTHER EDUCATION  
COLÁISTE SINSEARACH  
DHÚN LAOGHAIRE

Eblana Avenue  
Dún Laoghaire  
Dublin  
Ireland

Telephone: (01) 280 0385

Fax: (01) 280 0386

Email: [office@scd.ie](mailto:office@scd.ie)

Website: [www.scd.ie](http://www.scd.ie)



Dún Laoghaire  
VEC



**YOUR PLAN - YOUR FUTURE**  
Funded by the Irish Government  
under the  
National Development Plan  
2007-2013



All courses  
are assisted by the  
European Social Fund

# Senior College Dún Laoghaire

- SCD is an open access College, which welcomes students of all races, backgrounds, gender, beliefs, ages, sexual orientations and those with special needs.
- Please read course information and entry requirements in the prospectus or on the website carefully. In some cases, entry requirements are determined solely by the College and in others in conjunction with professional bodies. Applicants who do not meet entry criteria should make direct personal contact with the College to explore their application on an individual basis. Mature students may be exempt from standard entry requirements.
- Students taking the Leaving Certificate Applied (LCA) option are welcome on all courses. However, in some cases there may be specific grade or subject requirements set by the examining/professional body which must be satisfied.
- Prospective students may visit the College on Open Days. Check [www.scd.ie](http://www.scd.ie) for dates. Alternatively, an appointment to visit the College can be made by contacting the College Admissions Office, telephone (01) 280 0385 or [office@scd.ie](mailto:office@scd.ie)
- SCD welcomes VTOS and BTEA students. To qualify, an applicant must be over 21 years of age and in receipt of unemployment assistance for at least 6 months prior to course commencement. Further details are available from VECs or Social Welfare ([www.welfare.ie](http://www.welfare.ie)).
- While SCD does not charge tuition fees, other charges are payable, such as examination fees, professional bodies membership fees, a registration fee and other miscellaneous charges. Further Education students are eligible for full third-level maintenance grants, details of which are available from the Department of Education and Science and VECs.
- Non-EU nationals are charged a tuition fee determined by the Irish Government.
- It may be possible to assist students for whom English is not a first language by providing English language classes.
- Students may defer an offer of a place to a subsequent year. Permission to defer must be requested and agreed in writing.

***All information on this form is subject to change.***