

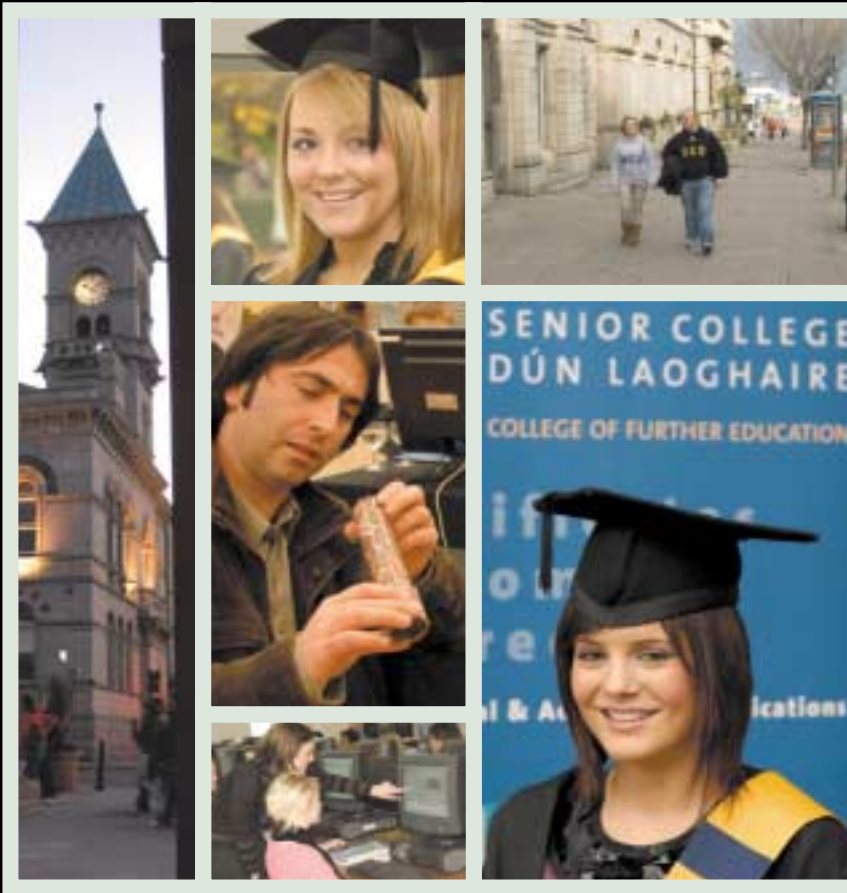


SENIOR COLLEGE DÚN LAOGHAIRE  
COLLEGE OF FURTHER EDUCATION

... in 2010/2011 becoming

Blackrock Institute of Further Education

## Evening Programme of Professional Studies 2008 - 2009



### For further information

Senior College Eblana Avenue Dún Laoghaire  
Telephone: 2800 385 Fax: 2800 386  
email: [nights@scd.ie](mailto:nights@scd.ie) [www.scd.ie](http://www.scd.ie)

**Open Nights** 1 - 3 September 2008 7pm – 8pm

**Courses Commence** Monday 22 September 2008



COLÁISTE SINSEARACH DHÚN LAOGHAIRE  
A NATIONAL LEADER IN FURTHER EDUCATION



## Evening Courses 2008 – 2009

### Marketing

Certificate in Marketing

### Accounting

Accounting Technician

### Computing

European Computer Driving Licence

Teachers' Diploma in Information Technology Skills

Web Authoring

Advanced Web Design

**NEW** Web Programming

**NEW** Flash

**NEW** 3D CAD

**NEW** Salon Customer Relationship Management

MOAC Microsoft Office 2007

Computer Graphics

Computer Aided Design

### Business Studies

Certificate in Business Studies

Diploma in Business Studies

### Art and Design

Certificate in Interior Design

**NEW** Mosaic Design

**NEW** Life Drawing and Mixed Media

**NEW** Art Appreciation

### Beauty and Holistic Therapies

Introduction to Aromatherapy and Massage

Diploma in Anatomy, Physiology and Body Massage

Diploma in Indian Head Massage

Diploma in Reflexology

Make-Up and Skin Care

Nutrition

Life Coaching

**NEW** Self Awareness Through Meditation

### Photography

Introduction to Digital Photography

### Other Courses

**NEW** CSI – Crime Scene Investigation

**NEW** Driver Theory Test



For further information contact

**Senior College Dún Laoghaire**

Eblana Avenue

Telephone 280 0385

E-mail [nights@scd.ie](mailto:nights@scd.ie)

[www.scd.ie](http://www.scd.ie)



## Registration Information

- Additional information on each specific course is available from the College and at [www.scd.ie](http://www.scd.ie). Please ensure that you have read this information before registration.
- Applicants must establish their acceptance as student members of professional bodies before registration. See **IMPORTANT** panel.

### IMPORTANT

Please make sure that the course in which you are enrolling is suitable to your needs as:

- Fees are payable before attendance at lectures
- Fees are non-refundable except where the course does not form
- Students must inform the College immediately of a change of address or telephone number. Please provide a mobile phone number as text messaging may be used to contact students as necessary.
- The College will endeavour to offer the courses on the days indicated but these are subject to change. A final timetable will be issued in early September.

- Postal registrations can be submitted prior to September registration provided they are accompanied by full tuition fee payment (postal order, cheque or credit card mandate) and correctly completed application form. **Payments are lodged and received in August/September.**
  - Fees are payable in full at registration. Please retain your receipt – it is your admission ticket to class.
  - Fees cover the cost of tuition only. Students must provide class materials. Membership and examination fees are payable directly to the relevant professional bodies. All payments to C&G/RAFA, JEB and CIBTAC are payable through Senior College. Information regarding exam fees, course work, deadlines etc will be made available to students during attendance hours.
- Students are advised to seek subject exemptions from the relevant institutes as early as possible.
  - During registration week, advisors will, where possible, be present to assist applicants in relation to the content of each course.
  - Most courses are of twenty-five weeks duration and lectures are held from 7-10pm on Monday, Tuesday and Wednesday evenings. A timetable of lectures will be made available at registration. Where possible, timetabling of each course will be confined to two nights per week.
  - The College will make every effort to ensure continuity of tuition within the constraints of time available and the examination schedules of professional bodies.



# Evening Courses 2008 – 2009

Course No.	Course Title	Exam Body	Subjects	Duration	Tuition
<b>MARKETING</b>					
<b>1</b>	Certificate in Marketing Stage 1	MII	Principles of Marketing Economics Behavioural Aspects of Marketing Marketing Information Analysis I	25 Weeks Mon/Tue	€450
<b>2</b>	Certificate in Marketing Stage 2	MII	Marketing Finance International Business Regulatory Environment for Marketing Marketing Information Analysis II	25 Weeks Mon/Tue	€450
<b>ACCOUNTING</b>					
<b>3</b>	Accounting Technician Year 1	IATI	Business Management Taxation I Financial Accounting Law and Ethics	25 Weeks Mon/Tue	€480
<b>4</b>	Accounting Technician Year 2	IATI	Financial Accounting II Taxation II Law and Ethics Integrated Accounting Systems	25 Weeks Mon/Tue	€510
<b>COMPUTING</b>					
<b>5</b>	European Computer Driving Licence	ECDL	Word Processing – Word Spreadsheet – Excel Database – Access Presentations – Powerpoint Internet & Email File Management	25 Weeks Tue	€320
<b>6</b>	Teachers' Diploma in Information Technology Skills	JEB/EDI	Information Technology Skills (Practical) Information Technology (Theory) Education Principles and Practice (IT skills to ECDL minimum required)	25 Weeks Tue/Wed	€795
<b>7</b>	MOAC	Microsoft	Word – PowerPoint – Excel – Outlook – Windows Vista	25 Weeks Wed	€150 per module
<b>8</b>	Computer Graphics	FETAC	Photoshop ImageReady	25 Weeks Mon	€350
<b>9</b> <b>NEW</b>	Flash	Adobe	Website Animation	25 Weeks Tue	€350
<b>10</b>	Web Authoring	FETAC	Introduction to Web Authoring Internet and Web Technology HTML Cascading Style Sheets Web Graphics	25 Weeks Mon	€300
<b>11</b>	Advanced Web Design	FETAC	Flash Fireworks Advanced Dreamweaver	20 Weeks Mon	€350
<b>12</b> <b>NEW</b>	Web Programming	FETAC	PHP Programming MySQL Database	25 Weeks Mon	€450
<b>13</b>	CAD – Computer Aided Design	ECDL	2D CAD	15 Weeks Tues	€350
<b>14</b> <b>NEW</b>	3D CAD	SCD	3D CAD	25 Weeks Mon	€350
<b>15</b> <b>NEW</b>	Salon Customer Relationship Management	FETAC Phorest	Customer Service Memento Booking System	12 Weeks Mon	€160

Course No.	Course Title	Exam Body	Subjects	Duration	Tuition
<b>BUSINESS STUDIES</b>					
<b>16</b>	<b>Certificate in Business Studies</b> (See information sheet)	ICM	International Business Communications Business Management and Administration Numeracy and Statistics Marketing	25 Weeks Mon/Tue	€480
<b>17</b>	<b>Diploma in Business Studies</b> (See information sheet)	ICM	Business Law Economics for Business Accounting Organisational Behaviour	25 Weeks Wed	€250
<b>ART AND DESIGN</b>					
<b>18</b>	<b>Certificate in Interior Design</b>	C&G RAFA	Home Interior Design	25 Weeks Tue/Wed	€480
<b>19</b> <b>NEW</b>	<b>Mosaic Design</b>	SCD	Ceramics and Mosaic Design	10 Weeks Mon	€120
<b>20</b> <b>NEW</b>	<b>Life Drawing &amp; Mixed Media</b>	SCD	Life Portraits Introduction to Sculpting	10 Weeks Wed	€120
<b>21</b> <b>NEW</b>	<b>Art Appreciation</b>	SCD	Early Renaissance Art/Introduction to Art from Giotto to Michelangelo	10 Weeks Tues	€120
<b>BEAUTY AND HOLISTIC THERAPIES</b>					
<b>22</b>	<b>Introduction to Aromatherapy and Massage</b>	N/A	Massage Essential Oils Anatomy & Physiology	10 Weeks Wed	€150
<b>23</b>	<b>Diploma in Anatomy, Physiology and Body Massage</b>	CIBTAC	Anatomy and Physiology Swedish Massage	25 Weeks Mon/Wed	€550
<b>24</b>	<b>CIBTAC Diploma in Indian Head Massage</b>	CIBTAC	Indian Head Massage (Course 23 or a Body Therapy qualification or Nursing qualification is a prerequisite)	15 Nights Tues/Wed	€380
<b>25</b>	<b>Diploma in Reflexology</b>	CIBTAC	Reflexology (Course 23 or a Body Therapy qualification or Nursing qualification is a prerequisite)	25 Weeks Mon/Tue	€550
<b>26</b>	<b>Make-Up and Skin Care</b>	SCD	Face and Body Treatments	20 Weeks Mon	€350
<b>27</b>	<b>Nutrition</b>	FETAC	Nutrition	10 Weeks Tue	€150
<b>28</b>	<b>Life Coaching</b>	N/A	Life Coaching	8 Weeks Wed	€100
<b>29</b> <b>NEW</b>	<b>Self Awareness Through Meditation</b>	N/A	Meditation Self Discovery	10 Weeks Wed	€120
<b>PHOTOGRAPHY</b>					
<b>30</b>	<b>Introduction to Digital Photography</b>	N/A	Using your Digital Camera	10 Weeks Tue	€100
<b>OTHER COURSES</b>					
<b>31</b> <b>NEW</b>	<b>CSI – Crime Scene Investigation</b>	FETAC	Criminal Law Crime Scene Investigation (CSI)	10 Weeks Wed	€120
<b>32</b> <b>NEW</b>	<b>Driver Theory Test</b>	N/A	Prepare for Your Driving Test	6 Weeks Wed	€80

The College will endeavour to offer the courses on the days indicated but these are subject to change.

A final timetable will be issued in early September *Courses Commence: Monday 22 September 2008*

*Registration: Open Nights 1 – 3 September, 7pm to 8pm and 9am to 5pm, Monday to Friday.*



## Professional and Examining Institutes

### **The Institute of Commercial Management (ICM)**

ICM (UK) is a leading examining body, providing a range of internationally recognised professional and vocational qualifications at Certificate, Diploma and Graduate levels. Requests for subject exemptions must be made prior to course commencement. Details of institute membership, syllabus, exemptions, examination fees etc are contained in the ICM brochure available from Senior College.

[www.icm.ac.uk](http://www.icm.ac.uk)

### **The Marketing Institute (MII)**

The MII is the examining body for professional marketing education in Ireland. It provides qualifications at Certificate, Diploma and Graduateship levels. Details of institute membership, syllabus, examination fees etc are available from –

**Marketing Institute of Ireland**  
South County Business Park  
Leopardstown  
Dublin 18  
Telephone 295 2355  
[www.mii.ie](http://www.mii.ie)

### **The Institute of Accounting Technicians in Ireland (IATI)**

The IATI provides recognised qualifications and membership for people engaged in accounting duties at middle management levels in the offices of accounting practices. Details of institute membership, syllabus, examination fees etc are available from –

**Institute of Accounting Technicians in Ireland**  
Burlington House  
Burlington Road  
Dublin 4  
Telephone 637 7363  
[www.iati.ie](http://www.iati.ie)

### **City & Guilds/ Regent Academy of Fine Arts (C&G/RAFA)**

The Interior Design Certificate is jointly certified by City & Guilds of London Institute and the Regent Academy of Fine Arts, two leading UK examining bodies. A course outline is available from Senior College.

[www.regentacademy.com](http://www.regentacademy.com)  
[www.city-and-guilds.co.uk](http://www.city-and-guilds.co.uk)

### **Further Education and Training Awards Council (FETAC)**

FETAC is a well recognised Irish examining body which provides certification in a wide range of vocational courses including Web Authoring and Computer Graphics. Information leaflets outlining course content are available from Senior College.

[www.fetac.ie](http://www.fetac.ie)

### **The Joint Examining Board (JEB) & Education Development International (EDI)**

JEB (UK) is an independent group of educationalists providing teaching and training qualifications. The JEB Teachers' Diploma course can be undertaken by existing teachers or people wishing to enter the profession. Applicants who hold a recognised teaching qualification may gain exemption from Education Principles and Practice. Graduates of the course are eligible for employment on a part-time or contract basis in vocational schools and colleges.

EDI is an accredited awarding body which in May 2006 acquired JEB. A course outline is available from Senior College.  
[www.jeb.co.uk](http://www.jeb.co.uk)

### **Confederation of International Beauty Therapy and Cosmetology (CIBTAC)**

CIBTAC is the examining body of the British Association of Beauty Therapy and Cosmetology. It provides a range of recognised qualifications in the beauty therapy area. Course outlines are available from Senior College.

[www.cibtac.com](http://www.cibtac.com)

### **European Computer Driving Licence (ECDL)**

The European Computer Driving Licence (ECDL) is the world's most successful IT skills certification programme. 350,000 people in Ireland have undertaken the ECDL programme and nearly seven million people are participating in the programme today. Outside of Europe the programme is known as the International Computer Driving Licence (ICDL), attesting to its phenomenal worldwide recognition and growth.

The ECDL is a certificate that verifies competence in computer use, making the holder readily mobile within Ireland and abroad. Employers and job seekers all agree on the importance of this standard definition of practical IT competence.

[www.ecdl.ie](http://www.ecdl.ie)



## Full-Time Day Courses Also Available



For day course  
prospectus contact  
office@scd.ie

### Business

- Accounting Technician Certificate – IATI
- Financial Services – BTEC/EDEXCEL
- \* Higher National Certificate in Facilities Management – BTEC/EDEXCEL
- Certificate in Auctioneering and Estate Agency – IPAV
- Higher National Diploma in Business Studies – BTEC/EDEXCEL
- \* EU and Irish Civil Service Access – FETAC
- Applied Psychology – FETAC
- Higher National Certificate and Diploma in Health & Safety – BTEC/EDEXCEL
- \* Retail Management and Marketing – FETAC
- Graduateship in Marketing – MII

### Interior, Landscape and Garden Design

- Associate Diploma in Interior Design – RHODEC
- Higher National Diploma in Interior Design – BTEC/EDEXCEL
- \* Higher National Certificate in Sustainable and Ecological Design – BTEC/EDEXCEL
- Higher National Diploma in Landscape Design – BTEC/EDEXCEL
- Higher National Diploma in Garden Design – BTEC/EDEXCEL

### Beauty, Make-Up & Complementary Therapies

- Beauty Therapy and Body Therapy Diploma – CIBTAC
- Advanced Beauty Therapy Diploma – CIDESCO/CIBTAC
- Retail Pharmacy and Beauty Sales Assistant – FETAC
- \* Nail Technician and Salon Administrator – CIBTAC/FETAC
- Theatrical & Media Make-Up Artistry Diploma – CIBTAC
- Holistic Therapies Diplomas – CIBTAC
- Spa Therapies Diploma – CIBTAC

### Information Technology

- Certificate/Diploma in Interactive Media – ICM
- Advanced Diploma in Interactive Media – ICM
- Graduate Diploma in Interactive Media and Web Development – ICM
- PC Maintenance and Technical Support – CompTIA/FETAC
- CISCO Certified Network Associate – CCNA
- IT Teacher Training Diploma with eLearning and TEFL – JEB/EDI/ACELS
- \* Advanced Computer Applications – MCAS



# SENIOR COLLEGE DÚN LAOGHAIRE

COLLEGE OF FURTHER EDUCATION

## Evening Course Application Form 2008/2009

Registration 1 – 3 September (7pm - 8pm)

### Please complete in BLOCK CAPITALS

Course No: ..... Course Title: .....

Subjects: 1 ..... 2 .....

3 ..... 4 .....

Surname .....

Forename .....

Telephone: ..... Mobile No: .....

Email: .....

..... Date of Birth: ..... / ..... / .....

PPS No: ..... Male  Female

Address: (Home) .....

.....

.....

.....

N.B. All changes of address and phone number must be immediately notified to the College.

Email: nights@scd.ie

How did the course come to your notice? (Please tick one of the following)

scd.ie  nightcourses.com  Word-of-mouth  Work

Newspaper  Exhibition

Other – please specify: .....

Please note FULL fee must accompany this form. Do not enclose cash.

Receipts for postal applications will be issued in September.

Fee Paid: € .....  Cheque  Postal Order  Credit Card

Credit Card No:

Expiry Date ... / ... / ... Cardholder Name: .....

I agree to abide by Senior College Regulations.

Applicant Signature: ..... Date ... / ... / .....

### OFFICE USE ONLY

Receipt No. ....

I deem this applicant to be suitable for the above course.

Tutor/Advisor Signature: ..... Date ... / ... / .....